



CLINICAL SUPERVISION WRITTEN AGREEMENT

This agreement will detail the agreed upon conditions of clinical supervision that will occur between Elizabeth Carr, LPC, NCC, ACS (further identified as Supervisor) and _____
_____(further identified as supervisee/LLC).

Supervisor Expectations:

- Supervisee will schedule and attend regular supervision no less than biweekly.
- Supervisee will communicate all safety/risk concerns with clients immediately to supervisor via phone and/or text.
- Communication between Supervisor and Supervisee is expected to be consistent. Sessions are expected to be scheduled and kept, at a minimum of bi weekly. A lapse of over 1 month could result in termination of this agreement
- While LARA continues to allow during the COVID 19 pandemic, all supervision sessions will be held virtually
- Supervisee will abide by all state (and if NCC certified, federal) rules and regulations expected of an LLC/LPC.
- During limited licensed experience, supervisee will gain and strengthen counseling skills in the following areas:
 - Utilization of the DSM 5 to make diagnosis and compile a comprehensive biopsychosocial assessment
 - At least 1 method of crisis screening/intervention
 - Basic utilization of at least 1 assessment tool (assessing, scoring, interpreting results)
 - Ongoing, long term, individual therapy (individual, couples, families) utilizing at least 2 different evidence-based models of treatment
 - Ongoing facilitation and/or co facilitation of group therapy
 - Development of an ongoing plan for continued learning and training in the field of counseling
 - Utilization of case management techniques and resources
 - Development of an understanding of client resources in and around their area of practice
 - Ability to compile and present a client's case

- Supervisee is expected to keep documentation (case notes) regarding their clients in accordance with state and federal law
- Supervisee is expected to keep documentation regarding their supervision sessions in order to submit to the state should they be audited

Supervisee Expectations

(to be filled in by supervisee and either re-typed or written in and initialed by supervisor prior to signing)

Methods of Supervision, Supervision Hours and Termination of Agreement:

- Supervisor will obtain information about Supervisee’s clinical work through:
 - Self-report
 - Direct supervisor report/review
 - Monitoring assessments
 - Review of assessments, case notes and paperwork
 - Live supervision
 - Other ancillary information about supervisee from others with whom the supervisee works.

Supervisee will receive a 360 degree clinical review and feedback supervision session after 8 months of practice and then again at 16 months. Supervisor and Supervisee are expected to provide informal feedback and review throughout the supervision relationship, as needed.

Either the Supervisor or Supervisee is able to terminate this agreement at any time. Supervisee termination of the supervision agreement is expected in writing via email. Upon termination of the supervision agreement, Supervisor will notify LARA within 1 month.

By signing (during COVID 19, email response of any items to add to your expectations and “I acknowledge and agree to the written agreement’s terms” is being utilized as a signature) below, I am acknowledging that I’ve read, understand and agree to this supervisory agreement.

Supervisee Name (date)

Supervisor Name (date)

Supervisee Signature

Supervisor Signature